

Grant Only Application

Standard Matter

We anticipate this will take between 10 and 20 hours to complete. Please refer to the detailed table below for the range of costs based on our mid-range hourly rate of £340 plus VAT of which the current rate is 20%. The exact cost will depend on the individual circumstances of the matter.

Description	Hourly Rate	Cost (Excl. VAT)	VAT (20%)	Cost (Incl. VAT)
Lower End (10 hours)	£340.00	£3,400.00	£680.00	£4,080.00
Upper End (20 hours)	£340.00	£6,800.00	£1,360.00	£8,160.00

Timescales

Typically, obtaining the grant of probate can take 6 to 9 months.

Scope of Work

In this scenario, we would carry out the following work on your behalf:

- Writing to asset holders to collect the date of death information.
- Preparing and submitting the inheritance tax return.
- Paying any inheritance tax due.
- Preparing the probate application (the oath) and submitting it to the probate registry.

On receipt of the grant of probate, we would then provide you with the grant of probate for you to administer the estate yourself.

We would have no involvement in the administration of the estate and would not be involved with any ongoing correspondence with HMRC.

Disbursements

Expense	When Payment is Due	Cost (Excl. VAT)	VAT (20%)	Cost (Incl. VAT)	Subject to VAT
Probate Court Fees	On application for the Grant	£300.00	N/A	£300.00	No
Office Copies (each)	On application for the Grant	£1.50	N/A	£1.50	No
Inheritance Tax	Application for Grant	40% on the net estate over the IHT nil rate band of £325,000 and subject to any exemptions /reliefs available	N/A	N/A	No
Land Registry Fee	On application for the Grant	£6.00	£1.20	£7.20	Yes

Initial meeting

Our charge for the initial meeting is a fixed cost of £350+VAT (£420 inc. of VAT) and this includes the meeting and a follow up letter setting out our pricing options.

Case Example

Estate Value: < £1 million

Whilst B P Collins takes every care to ensure our pricing and fee estimates are accurate, the actual estimates may vary depending on the work required on each instruction. Below is an illustration of what our fees might look like.

Where B P Collins is instructed to assist lay executors. We carry out the following work on behalf of the executors:

- Valuing the assets by contacting all asset providers including 3 banks, premium bonds, investments, and accounting for lifetime gifts.
- Completing and submitting the inheritance tax account and oath, including claiming transferable nil rate band.
- Submitting the probate application to the probate registry.
- Engaging in correspondence with the probate registry in relation to a foreign will and 50+ emails in relation to the estate.
- Once probate was granted, handing all documents to the executor to deal with administration personally.

Total Fees for Grant Application:

Description	Cost (Excl. VAT)	VAT (20%)	Cost (Incl. VAT)
Fees for Grant Application	£3,400.00	£680.00	£4,080.00
+ Probate Court Fee	300.00	N/A	£300.00
Office Copies (each) On application for the Grant	£1.50	N/A	£1.50
Fee Earner Charge Out Rate (per hour)	£340.00	£38.00	£378.00
Total Time: 10 hours			

This document was last updated on 30 May 2025.